

**MEETING OF THE FULL GOVERNING BODY**

**To be held at the School in Room V22 at 8.00am on Thursday 23<sup>rd</sup> March 2023**

**AGENDA**

- 1. Apologies for Absence**
- 2. Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register 2022-23, or the receipt of gifts or hospitality
- 3. Minutes of the Meeting held on 20<sup>th</sup> October 2022** - to agree as a correct record (*attached*)
- 4. Matters Arising** - to discuss any matters arising and not covered as a separate item below
- 5. Minutes of the Governor Conference & Company AGM held on 28<sup>th</sup> January 2023** - to agree as a correct record and discuss any matters arising (*attached*)
- 6. Chairs' & Email Action** – to note items approved by the Chair of Governors, committee chairs or approved by whole GB by email since the last meeting (*if required*)
  - 6.1 Chairs' Action** – all chairs' actions taken since last meeting (*attached*)
  - 6.2 DfE & ESFA Letters** - to acknowledge receipt, if applicable (*none since last meeting*)
  - 6.3 School Management Accounts** - to acknowledge receipt of School Financial Management Accounts for October to December 2022 (*Not included in agenda pack, all sent previously by email*)
- 7. Governing Body Matters:**
  - 7.1 GB Membership** – to review current governor membership including terms of office, vacancies & committee membership (*attached x2*)
  - 7.2 Company Structure** – to receive verbal update and discuss proposed change of Company Articles and effect on Funding Agreement
  - 7.3 MAT** – to receive update
- 8. Headteacher's Report** – to receive the Headteacher's Report to Governors (*attached*)
- 9. SSEF, Capital Development & Financial Update** – to review the SSEF Project final accounts (*attached*), the 2023 DfE School Resource Management Self-Assessment Tool (*attached*) and receive a verbal financial update
- 10. GDPR** – to receive verbal report
- 11. Risk Register** - to review and approve Full CCHS Risk Register (*attached*)
- 12. School Activities - Residential Visits and One Day Overseas Trips** - to receive a summary of previously approved and newly proposed visits (*attached*)

**PTO**

## *Chelmsford County High School for Girls*

### **13. Governor Reports:**

- 13.1 Governor Visits** – to receive reports of formal visits since the last meeting (*attached*)
- 13.2 Governor Training** – to receive verbal report from the Training Link Governor and discuss opportunities for training or training taken
- 13.3 Safeguarding** – to receive verbal report from the Safeguarding Governor
- 13.4 Parents' Association Matters** – to receive a verbal report on PA activities from the Business Manager
- 13.5 Better Buildings Committee** – to receive verbal report from the Governing Body representative

### **14. GB Sub-Committees** – to approve the minutes of the following sub-committee meetings and receive verbal reports from all sub-committee chairs:

- 14.1** Curriculum Committee – 2<sup>nd</sup> November 2022 & 22<sup>nd</sup> February 2023 (*attached x2*)
- 14.2** Facilities & Finance Committee – 16<sup>th</sup> November 2022 & 8<sup>th</sup> February 2023 (*attached x2*)
- 14.3** Staff & Student Matters Committee – 23<sup>rd</sup> November 2022 (*attached*)
- 14.4** Management Committee – 2<sup>nd</sup> December 2022 (*attached*) & 10<sup>th</sup> March 2023 (*if available*)

### **15. Senior Speech Day** – Wednesday 19<sup>th</sup> April 2023 - to note event and guest speaker, Dr Melissa Uchida, CCHS Alumna

### **16. Additional Information** – to receive questions on:

- 17.1 School Development Plan 2022-23** – Mid-Term Review (*attached*)

### **17. Any Other Urgent Business** (to be agreed with the Chair beforehand)

### **18. Date of Next Meeting** – to agree the next Full GB meeting as 8.00am on Friday 7<sup>th</sup> July 2023